FYIT 105 Durgesh Mitha

To:anisha@nkc.ac.in

Respected Ms. Anisha Ma'am.

I am down with fever and flu because of which I will not be able to come to the office for at least4-5 days.As per my family doctor, it is best that I take rest and recover properly before resuming work.

Please grant me leave for the aforementioned period. If you need additional information, please let me know.

Thanking you,

Yours sincerely,

Durgesh Mitha

Roll no.: 105

Class FYIT

Nagindas Khandwala College

